



St. George Art Festival

April 10-11, 2020

FOOD CONCESSION BOOTH APPLICATION

ORGANIZATION: _____

CONTACT PERSON: _____

PHONE: _____ ALTERNATE PHONE: _____

E-MAIL: _____

ADDRESS: _____

MENU:

Description in Detail	Portion Size	Price

FOOD(S) DESCRIPTION:

<input type="checkbox"/> Asian	<input type="checkbox"/> Italian	<input type="checkbox"/> West American Dutch
<input type="checkbox"/> French	<input type="checkbox"/> Mexican	<input type="checkbox"/> Other:
<input type="checkbox"/> Greek	<input type="checkbox"/> Polish	
<input type="checkbox"/> Health Food	<input type="checkbox"/> Polynesian	

POWER SOURCE USED: Propane Electric No Power

POWER: will be provided in the form of two outlets of 110. **NO** isolated circuits are available.

WATER: is available through a shared hose with a split tap. **NO** individual booth sources are available.

BOOTH FEES: A booth fee of \$250 is due by March 20, 2020, for each 10' wide (frontage) x 10' deep (minimum) location. Any oversized trailers, booths, etc. will be charged an additional booth space fee. The total space fee must be paid promptly after application/booth acceptance notice is given on February 21, 2020. Include the tongue on trailers when stating your booth size.

APPLICANT BOOTH SIZE: _____' x _____' **BOOTH FEE:** \$250 \$500 \$750

INSURANCE: You must provide a certificate of insurance listing:

- The City of St. George, Attn: Art Festival, 175 East 200 North, St. George, UT 84770, as an additional insured
- The name and dates of the event: St. George Art Festival – April 10-11, 2020. (Include April 9th if you will set up Thursday evening).
- Description of Operations must be worded exactly like the sample below:
"City of St. George is listed as an additional insured with respect to (name of insured) participation in the St. George Art Festival, April 10-11, 2020, located at 50 South Main, St. George UT 84770. The City of St. George is Primary & Non-Contributory for Ongoing & Complete Operations; a Waiver of Subrogation applies in favor of the City of St. George. A 30 day Notice of Cancellation will be provided should any of the above described policies be cancelled before the expiration date."
- Make sure the required insurance limits are correct as mandated by [Utah R37-4-3](#):
 - General Aggregate \$2,552,000
 - Each Occurrence \$745,200
 - Damage to Property \$295,000

Note: The City of St. George no longer offers insurance coverage.

GUIDELINES:

1. Your booth must commit to operate from 10:00 a.m. to 6:00 p.m. on Friday and Saturday. Take down on Saturday will be after 6:00 p.m. No earlier.
2. You must provide your own booth materials, extension cords, water canopies, etc. Be prepared for rain or shine and wind.
3. **You must provide ground surface protection** – plywood is suggested and liners to place in trash cans in your booth. You will be responsible for cleaning your own immediate area throughout and at the end of each day and bagging your garbage. City crews may periodically pick up bags if available. All liquid or solid waste must be disposed of properly. It is illegal to dump into the storm drain.
4. **Setting up/Check-in time:** Thursday, April 9, 2020 after 6:00 p.m. - 9:00 p.m., **and** Friday, April 10, 2020, 7:00 a.m. - 9:00 a.m. at the Food Court areas. Booths remain up overnight and limited security will be provided. Please do not leave vehicles where they will cause traffic congestion.
5. **No parking allowed** in the Wells Fargo, Library or Tabernacle parking lots.
6. **Regulations:** Concessionaire agrees to strictly observe all laws and ordinances of the State of Utah, Washington County Health Department, and the City of St. George which in any respect relate to the business conducted by Concessionaire, together with all rules and regulations. Concessionaire will complete the City of St. George “Event Guidelines and Exhibitor/Vendor Release Waiver and Indemnification Agreement” and provide insurance coverage as required. The City shall have the right to inspect at all reasonable times the premises occupied by Concessionaire. Willful violation of or failure to comply with any of said laws or regulations shall be cause for immediate cancellation of this agreement by the City.
7. **Food Handlers Permit:** The Concessionaire shall display a copy of a current or temporary Food Handlers Permit on their booth in a conspicuous location. Temporary permits may be obtained and associated fees paid through the Southwest District Health Department - Environmental Health Division, 620 S. 400 E., St. George, UT 84770, Monday through Friday, 8:00 a.m. – 5:00 p.m., (435) 986-2580.
8. Each booth must be sturdy and designed in a way which presents a quality image. All booth designs, advertising, decorations, materials, sounds or music must be approved by this office prior to the event.
9. The Festival encourages all booth personnel to be dressed in some form of uniform or costume which adds to the quality of the Festival, and is in accordance with the type of food sold, and presents an attractive addition to the Festival. A full description or picture must accompany the application.
10. The Festival reserves the right to immediately remove any concessionaire who does not abide by Festival rules/guidelines.
11. A booth fee of \$250 is due for each 10’ wide (frontage) x 10’ deep (minimum) location. Any oversized trailers, booths, etc. will be charged an additional booth space fee(s). The \$250 for each space reserved must be paid upon application/booth acceptance, to be received by no later than Friday, March 20, 2020.
12. Acceptance to sell at this Art Festival does not guarantee acceptance at future Art Festivals. A new application must be made each year.

I have read the above guidelines and agree to abide by each.

SIGNED: _____

DATE: _____

Completed “Food Concession Booth Application” must be returned no later than **February 7, 2020 by 5 PM** to:

**Community Arts Division
Art Festival - Food Booth
68 E. Tabernacle St.
St. George, UT 84770
artadmn@sgcity.org**